

ANDALUSIA HOMEOWNERS ASSOCIATION

clo Community Management Services, Inc.

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EXTENDED STAY PARKING REQUEST FORM

Name of Unit Owner(s) or Resident(s): _____

Unit Address: _____

Telephone (Day): _____ Telephone (Evening): _____

Time Period Requested for Extended Use of Guest Parking by Guest: _____

Name of Owner of Guest Vehicle: _____

License Plate Number of Guest Vehicle: _____

Purpose of Requested Extended Use of Guest Parking by Guest:

Signed: _____ Date: _____

Once completed, this form should be mailed, faxed, or emailed to management at least two (2) weeks prior to the requested extended use of guest parking. Please note that the extended use of guest parking may only be requested for a guest vehicle and not a vehicle belonging to a resident in the community. In addition, only one permit will be issued per guest in any six-month period.

Once approved, a temporary permit will be issued and mailed to the resident's unit address. This permit should be displayed in the rear window of the guest vehicle while the vehicle is parked in the development. Guest vehicles parking more than 48 hours in any seven-day period and not displaying this permit or vehicles displaying an expired permit will be subject to towing at the owner's expense.