



BOARD OF DIRECTORS REGULAR MEETING MINUTES  
Thursday, August 24th, 2023

Meeting held at 7:00 PM in the Andalusia Clubhouse.

**PRESENT**

Ron Shore	President	Matt Cano	Secretary
Kenny Feng	Vice - President	Rob Roggenbusch	Association Manager (CMS)
John Burnett	Treasurer		

**GENERAL SESSION**

- I. Call to Order - 7:05 PM
- II. Homeowner Forum  
No discussion.
- III. Approval of Previous Minutes  
July 27th, 2023 – John motioned to approve the July 27<sup>th</sup>, 2023 Meeting Minutes as presented. Kenny seconded and the motion passed unanimously.
- IV. Treasurers Report
  1. Financial Reports ending July 31st, 2023 - the Board has reviewed all nine of the documents and ratified the financials in accordance with California Civil Code 5500.
  2. Delinquency and Aging Report – reviewed.
  3. CD Review – Four Certificates of Deposits (CD') are currently held at Poppy Bank totaling \$467,342.70 are maturing on September 7<sup>th</sup>, 2023. Ron motioned to move those funds into new 26-week CDs with Heritage Bank of Commerce (currently earning about 4.9%). John seconded and the motion passed unanimously.
- V. Agenda Topics
  1. Architectural applications – none at this time.
  2. Leasing Status update – no changes at this time.
  3. Large Tree Care – tree pruning and treatment is completed.
  4. Roof Inspections – Ron motioned to approve the yearly roof inspections with Xteria Roofing. John seconded and the motion passed unanimously. Target date for inspections would be the beginning of October.
  5. Annual Meeting/Election – two nominations have been received and the next mailer to announce all nominations will go out on October 6<sup>th</sup>, 2023.
  6. Repair issues – reviewed.
  7. **Next Board Meeting Date – Thursday September 28<sup>th</sup>, 2023 at 7:00 PM**
- VI. Manager's Report
  1. Work order log
  2. Utility Log
  3. 2023 Calendar

- VIII. Committee Reports
  - 1. Landscaping
  - 2. Pool and Recreation Room
  - 3. Fountain
  - 4. Lighting
  - 5. Parking Compliance
- IX. Adjournment – 7:46 PM

These Meeting Minutes were approved by the Board of Directors  
in the September 28<sup>th</sup>, 2023 Board Meeting.

APPROVED